



SCHUYLER COUNTY CIVIL SERVICE DEPARTMENT

105 Ninth Street Unit 21
Watkins Glen, NY 14891
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Lorry Johnson
Personnel Officer

Job Openings **Seasonal Laborer**

Town of Montour Highway Department

LAST DATE TO FILE: Applications accepted until positions are filled **SALARY:** \$15.00 /hour

HOW TO APPLY: Interested candidates must submit an original Civil Service "Application for Employment and/or Examination" to **Schuyler County Civil Service office**, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. **Please submit applications via mail, fax, email, or drop off directly to the Civil Service office via the drop box outside the County building in Watkins Glen.**

VACANCY: At the present time, there is a seasonal Laborer vacancy, 20 hrs/wk This is an opening for the Town of Montour Highway Department.

RESIDENCY REQUIREMENT: Candidates must have been **legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county** for at least one month immediately preceding the date of application

DISTINGUISHING FEATURES OF THE CLASS: This is routine unskilled manual work requiring physical endurance and a willingness to perform arduous and repetitive tasks. Laborers usually work under continuing supervision, or their activities are subject to frequent inspection. The duties are generally associated with the maintenance and repair of roads, streets, water and sewer lines, municipal buildings and/or park and recreation areas. Does related work as required.

TYPICAL WORK ACTIVITIES:

Rakes, tamps and shovels cold patch and asphalt; Loads and unloads trucks; Operates air compressor, jackhammer, concrete mixer, pumps, rollers and crushers; Cleans streets, park areas, culverts and basins using hand and power tools; Charges mixing machines with cement, sand and stone; Cuts grass, trims shrubs, rakes leaves, cuts brush, spades flower beds using hand and power tools; Performs unskilled work in connection with the painting and maintenance of signs, bridges, buildings and equipment; Assists in the installation and maintenance of traffic signs and markings; Washes walls and windows and performs a variety of building cleaning work; Assists in installing water and sewer lines, hydrants, gate valves and fire lines; Assists in the maintenance or construction of streets, water lines, or drainage and sewage systems by digging and backfilling trenches, and spreading asphalt, sand and gravel; Uses hand tools such as shovels, forks and rakes in grounds maintenance and beautification work; Assists in erecting or assembling snow fences, barricades, picnic tables and related recreation equipment; May operate power driven tools and equipment such as saws, compressors, drills, mixers, pumps and mowers.

MINIMUM QUALIFICATIONS: None.

Applications and announcements are available at www.schuylercounty.us or the Schuyler County Civil Service Office 105 Ninth St., Unit 21, Watkins Glen, NY 14891

Date Issued: 4/22/2022