

AGENDA
Legislative Resolution Review Committee
Wednesday, February 6, 2019
Legislative Chambers

Dr. Katherine Douglas, President Corning Community College – Annual state of the College presentation.

REGULAR MEETING AGENDA ITEMS APPROVED BY LEGISLATIVE STANDING COMMITTEES AND/OR RESOLUTIONS OFFERED BY INDIVIDUALS FOR REVIEW/DISCUSSION:

1. AUTHORIZE ON-CALL PAY INCREASE FOR ASSISTANT DISTRICT ATTORNEYS – DISTRICT ATTORNEY
2. AUTHORIZE TRANSFER OF FUNDS FROM THE DISTRICT ATTORNEY’S SEIZED ASSETS RESERVE ACCOUNT TO PURCHASE PORTABLE RADIOS – DISTRICT ATTORNEY
3. AUTHORIZE CLARIFICATION RELATIVE TO ON-CALL PAY FOR ASSISTANT PUBLIC DEFENDERS – PUBLIC DEFENDER
4. AUTHORIZE CONTRACT WITH MID-STATE COMMUNICATIONS ELECTRONICS, INC. FOR ON-SITE AND SUPPORT SERVICES FOR THE RADIO COMMUNICATIONS SYSTEMS – EMERGENCY MANAGEMENT
5. AUTHORIZE USE OF CAPITAL FUNDS FOR ENGINEERING SERVICES FOR SENECA HARBOR PARK BREAKWATER WALL – BUILDINGS AND GROUNDS
6. ACCEPT/REJECT SEALED BIDS FOR SENECA BREAKWATER WALL REPAIRS AND AUTHORIZE CONTRACT WITH BIDCO MARINE GROUP, INC. – BUILDINGS AND GROUNDS
7. AUTHORIZE TWO-YEAR SUBLEASE AGREEMENT WITH CHILD CARE AWARE OF STEUBEN AND SCHUYLER, A PROGRAM OF PRO ACTION OF STEUBEN AND YATES, INC. - BUILDINGS AND GROUNDS
8. ADOPT BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES FOR CERTAIN MUNICIPAL BUILDINGS – BUILDINGS AND GROUNDS
9. AUTHORIZE USE OF CAPITAL FUNDS FOR EMERGENCY REPLACEMENT OF A BOILER IN THE DISTRICT ATTORNEY’S OFFICE – BUILDINGS AND GROUNDS
10. AUTHORIZE USE OF CAPITAL FUNDS FOR ENGINEERING SERVICES FOR A GENERATOR AT THE MILL CREEK CENTER – BUILDINGS AND GROUNDS
11. AUTHORIZE CONTRACT WITH EMPIRE NATURAL GAS CORPORATION FOR NON-RESIDENTIAL NATURAL GAS SUPPLY - BUILDINGS AND GROUNDS
12. AUTHORIZE FIVE-YEAR INTERDEPARTMENTAL COOPERATIVE AGREEMENT WITH SCHUYLER COUNTY PROBATION DEPARTMENT FOR REFERRALS TO THE MOBILE WORK CREW – SOCIAL SERVICES
13. AUTHORIZE CONTRACT WITH CRITICAL SIGNAL TECHNOLOGIES, INC.; GTL, INC. DBA LINK TO LIFE FOR EMERGENCY RESPONSE SYSTEM SERVICES – SOCIAL SERVICES
14. AUTHORIZE APPOINTMENT OF COMMISSIONER OF SOCIAL SERVICES “RAISE THE AGE” COMPLIANCE COALITION JUVENILE COUNTY DETENTION FACILITY LDC REPRESENTATIVE – SOCIAL SERVICES
15. AUTHORIZE FOUR-YEAR CONTRACT WITH AMANDA KING, SPEECH THERAPIST FOR RELATED PRESCHOOL SERVICES - PUBLIC HEALTH
16. AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRANSPORTATION OF PRESCHOOL CHILDREN WITH DISABILITIES AND EARLY INTERVENTION FROM JULY 1, 2019 THROUGH JUNE 30, 2022 – PUBLIC HEALTH
17. AUTHORIZE ADVERTISEMENT FOR BIDS FOR WATER LABORATORY TESTING SERVICES FROM JULY 1, 2019 THROUGH JUNE 30, 2021 – PUBLIC HEALTH/WATERSHED
18. AUTHORIZE THE CREATION AND FILLING OF ONE FULL-TIME LICENSED CLINICIAN POSITION – COMMUNITY SERVICES
19. AUTHORIZE AMENDING THE 2019 BUDGET – COMMUNITY SERVICES

20. AUTHORIZE THE CREATION AND FILLING OF ONE FULL-TIME FOOD SERVICE MANAGER POSITION – OFFICE FOR THE AGING
21. AUTHORIZE TWO-YEAR APPOINTMENTS TO THE SCHUYLER COUNTY PLANNING COMMISSION
22. AUTHORIZATION TO DECLARE ITEMS JUNK OR SURPLUS FOR VARIOUS DEPARTMENTS – PURCHASING
23. AUTHORIZE ABOLISHING THE EMPLOYEE ASSISTANCE COMMITTEE – HUMAN RESOURCES
24. AUTHORIZE AMENDING THE MANAGEMENT/CONFIDENTIAL HANDBOOK – HUMAN RESOURCES
25. AUTHORIZE AMENDING THE 2015 THROUGH 2020 AGREEMENT WITH THE GREATER SOUTHERN TIER (GST) BOCES FOR INFORMATION TECHNOLOGY SERVICES – INFORMATION TECHNOLOGY
26. AUTHORIZE FIVE-YEAR CONTRACT WITH COTT SYSTEMS FOR RESOLUTION3 LAND RECORDS MANAGEMENT HOSTED SERVICES – COUNTY CLERK

LEGISLATIVE COMMITTEE MEETING TO FOLLOW IF NEEDED

Resolution No. 38
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. _____
Approved by Committee _____
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: _____ Ayes to _____ Noes
Name of Noes _____

RE: APPROVE THE MINUTES OF THE JANUARY 2, 2019 ORGANIZATIONAL MEETING, THE JANUARY 14, 2019 REGULAR MEETING AND THE JANUARY 28, 2019 SPECIAL MEETING OF THE SCHUYLER COUNTY LEGISLATURE

BE IT RESOLVED, that the minutes of the January 2, 2019 Organizational Meeting, the January 14, 2019 Regular Meeting and the January 28, 2019 Special Meeting of the Schuyler County Legislature be approved.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 1
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: **AUTHORIZE ON-CALL PAY INCREASE FOR ASSISTANT DISTRICT ATTORNEYS – DISTRICT ATTORNEY**

WHEREAS, Local Law No. 6 of the Year 2018 authorized per diem compensation under the “Counsel at First Arraignment Program”, and

WHEREAS, Resolution No. 75-18 authorized on-call pay for Assistant District Attorney positions in the District Attorney’s Office to provide coverage on weekends and holidays, at a rate of \$100 a day, not to exceed \$12,500, and

WHEREAS, the District Attorney is now requesting an increase of \$300 more a day for the year 2019, not to exceed \$34,800, with funding provided through the 2019 New York State Division of Criminal Justice Services Legislative Initiatives Grant LG18-1367-D00, and

WHEREAS, funding is available in the 2019 budget account no. 1165.0101 in the amount of \$12,500 with the remaining \$22,300 in grant funding.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature hereby authorizes on-call pay for the Assistant District Attorney positions in the District Attorney’s office to now be \$800 a weekend (\$400/day) and holidays, not to exceed \$34,800, effective January 1, 2019 through December 31, 2019.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 2
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: **AUTHORIZE TRANSFER OF FUNDS FROM THE DISTRICT ATTORNEY’S SEIZED ASSETS RESERVE ACCOUNT TO PURCHASE PORTABLE RADIOS – DISTRICT ATTORNEY**

WHEREAS, the Schuyler County District Attorney’s Office frequently receives funds known as drug case forfeitures, that must be used for specific purposes, such as purchasing equipment to enhance law enforcement and prosecution, and

WHEREAS, the Schuyler County District Attorney’s Office finds the need to utilize these funds to purchase Portable Radios for the Watkins Glen Police Department, to assist them in drug arrests and prevention strategies, and

WHEREAS, said funds are available in the Seized Assets Reverse Account, and approved purchasing procedures will be followed.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to transfer funds as follows:

<u>AMOUNT</u>	<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>
+\$4,724.06	1165.0431	Office Supplies
-\$4,724.06	1165.1289.1165	Seized Assets Reserve Account

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 3
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: Ayes to Noes
Name of Noes _____

RE: AUTHORIZE CLARIFICATION RELATIVE TO ON-CALL PAY FOR ASSISTANT PUBLIC DEFENDERS – PUBLIC DEFENDER

WHEREAS, Local Law No. 6 of the Year 2018 authorized per diem compensation under the “Counsel at First Arraignment Program”, and

WHEREAS, Resolution No. 36-16 authorized on-call pay for the Assistant Public Defenders to receive \$400 a weekend (\$200/day) and holidays, and

WHEREAS, effective June 1, 2018 the Public Defender’s Office split the on-call into two twelve-hour shifts, rather than a twenty-four-hour day, and

WHEREAS, funding is provided through the New York State Office of Indigent Legal Services Grant Contract #COHHA03 in the amount not to exceed \$46,400 annually to cover said on-call pay.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature hereby authorizes the increase of the on-call pay for Assistant Public Defenders to be \$800 a weekend (\$400/day) and holidays, with twelve-hour shifts, not to exceed \$46,400, effective June 1, 2018.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 4
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: Ayes to Noes
Name of Noes _____

RE: **AUTHORIZE CONTRACT WITH MID-STATE COMMUNICATIONS ELECTRONICS, INC. FOR ON-SITE AND SUPPORT SERVICES FOR THE RADIO COMMUNICATIONS SYSTEMS – EMERGENCY MANAGEMENT**

WHEREAS, the Emergency Management Office has had an eleven-month preventive maintenance and service contract for the Emergency Services radio communications systems with Mid-State Communications Electronics, Inc. and

WHEREAS, this contract will now be for twelve months to provide 24/7 On-site and Remote Support for the communications systems, and

WHEREAS, the cost of the contract is \$47,880 and funding is available through the 2019 Statewide Interoperable Communications Grant.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a twelve-month contract with Mid-State Communications Electronics, Inc. for the Emergency Management Department for preventive maintenance and service for the term January 1, 2019 through December 31, 2019, at a cost of \$47,880, funding available in the 2019 Statewide Interoperable Communications Grant account no. 3689.0435.3800, contract approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 5
Approved by Committee JDW
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: Ayes to Noes
Name of Noes _____

RE: AUTHORIZE USE OF CAPITAL FUNDS FOR ENGINEERING SERVICES FOR SENECA HARBOR
 PARK BREAKWATER WALL – BUILDINGS AND GROUNDS

WHEREAS, the Seneca Harbor Park Breakwater wall is in need of repair, and

WHEREAS, Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. has submitted a proposal for said engineering services related to the repairs, and

WHEREAS, the County Highway Superintendent, who oversees the Buildings & Grounds Department, wishes to use the existing Highway contract with Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C., however use of Capital Funds requires Legislature approval.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature authorizes the Buildings and Grounds Department to use funding available in the Building and Grounds Capital account no. **004.1620.0209**, for engineering services with labor costs not to exceed \$12,500.00, and other disbursements not to exceed \$750.00.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 6
Approved by Committee JDH
Approved by Co. Atty. SJK

Motion by _____
Seconded by _____
Vote: Ayes to Noes
Name of Noes _____

RE: ACCEPT/REJECT SEALED BIDS FOR SENECA BREAKWATER WALL REPAIRS AND AUTHORIZE
 CONTRACT WITH BIDCO MARINE GROUP, INC. – BUILDINGS AND GROUNDS

WHEREAS, Resolution No. 238-18 authorized the County Highway Superintendent to solicit sealed bids for the stone breakwater wall repairs at Seneca Harbor Park, and

WHEREAS, three sealed bids were received and opened on November 14, 2018 at the Schuyler County Legislative Office.

NOW, THEREFORE, BE IT RESOLVED, that Schuyler County Legislature hereby accepts the County Highway Superintendent's recommendation to accept the lowest responsible bid from BIDCO Marine Groups, Inc., 220 Katherine Street, Buffalo, NY 14210, in the amount of \$307,000.00 for the repairs, and

BE IT FURTHER RESOLVED, that the Chairman of the Legislature is hereby authorized to execute a contract with BIDCO Marine Group, Inc., 220 Katherine Street, Buffalo, NY 14210 with a total cost of \$370,000 with funding available in Buildings & Grounds Capital account No. **004.1620.0209**, contract approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 7
Approved by Committee JDH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE TWO-YEAR SUBLEASE AGREEMENT WITH CHILD CARE AWARE OF STEUBEN AND SCHUYLER, A PROGRAM OF PRO ACTION OF STEUBEN AND YATES, INC. - BUILDINGS AND GROUNDS

WHEREAS, Child Care Aware of Steuben & Schuyler has been subleasing cubicle numbers 3, 4 and 5 with common areas and shared use of waiting room number 128, located in the Human Services Complex on a yearly basis, and

WHEREAS, Child Care Aware of Steuben and Schuyler would like to enter into a two- year sublease of the same cubicles and shared space.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to sign a two-year sublease agreement with Child Care Aware of Steuben and Schuyler, A Program of ProAction of Steuben and Yates, Inc., for cubicles 3, 4 & 5, some common area and shared use of waiting room number 128, at an annual cost of \$9,300, effective January 1, 2018 through December 31, 2019, agreement approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 8
Approved by Committee JDH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: _____ Ayes to _____ Noes
Name of Noes _____

RE: ADOPT BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES FOR CERTAIN MUNICIPAL BUILDINGS – BUILDINGS AND GROUNDS

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings for the exact same building use, and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the County of Schuyler is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement, and

WHEREAS, the Schuyler County Legislature desires to use Building Energy Benchmarking, a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the County of Schuyler, and

WHEREAS, the Schuyler County Legislature desires to establish a procedure or guideline for the Schuyler County staff to conduct such Building Energy Benchmarking.

NOW, THEREFORE, BE IT RESOLVED, that the following specific policies and procedures are hereby adopted:

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) "Commissioner" shall mean the head of the Department.

(4) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by Schuyler County that is 1,000 square feet or larger in size.

(5) "Department" shall mean Buildings and Grounds.

(6) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or

fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than May 1, 2019, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2019 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

- (a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and
- (b) For each Covered Municipal Building individually:
 - (i) The status of compliance with the requirements of this Policy; and
 - (ii) The building address, primary use type, and gross floor area; and
 - (iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and
 - (iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Schuyler County Legislature including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 9
Approved by Committee JDH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: Ayes to Noes
Name of Noes _____

RE: AUTHORIZE USE OF CAPITAL FUNDS FOR EMERGENCY REPLACEMENT OF A BOILER IN THE
 DISTRICT ATTORNEY’S OFFICE – BUILDINGS AND GROUNDS

WHEREAS, the District Attorney’s Office is in need of a new boiler, and
WHEREAS, Kimble, Inc. has submitted an estimate for purchase and installation of a new boiler, and
WHEREAS, the County Highway Superintendent, who oversees the Buildings and Grounds Department,
wishes to use the existing contract with Kimble, however use of Capital Funds requires Legislature approval.
NOW, THEREFORE, BE IT RESOLVED, that the Legislature authorizes the Buildings and Grounds
Department to use funding available in the Building and Grounds Capital account no. **004.1620.0209**, for installation
with labor costs not to exceed \$9,800.00.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 10
Approved by Committee JDH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE USE OF CAPITAL FUNDS FOR ENGINEERING SERVICES FOR A GENERATOR AT
THE MILL CREEK CENTER – BUILDINGS AND GROUNDS

WHEREAS, the Mill Creek Center is in need of a new generator, and

WHEREAS, Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. has submitted a proposal for said engineering services for the new generator, and

WHEREAS, the County Highway Superintendent, who oversees the Buildings and Grounds Department, wishes to use the existing Highway contract with Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C., however use of Capital Funds requires Legislature approval.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature authorizes the Buildings and Grounds Department to use funding available in the Building and Grounds Capital account no. **004.1620.0209**, for engineering services with labor costs not to exceed \$7,500.00, and other disbursements not to exceed \$300.00.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 11
Approved by Committee JDH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE CONTRACT WITH EMPIRE NATURAL GAS CORPORATION FOR NON-RESIDENTIAL NATURAL GAS SUPPLY - BUILDINGS AND GROUNDS

WHEREAS, all of the County buildings consume natural gas that is supplied by Empire Natural Gas Corporation, and

WHEREAS, Empire Natural Gas wishes to enter into a contract with the County to supply natural gas with a monthly price based on the New York Mercantile Exchange Natural Gas (NYMEX:NG) last day settlement price per Decatherm (Dt), plus \$0.895/Dt, with a term of January 1, 2019 through December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a contract with Empire Natural Gas Corporation for the Buildings and Grounds Department for Natural Gas Supply, for the term January 1, 2019 through December 31, 2019, funding available in the 2019 Buildings and Grounds budget account no. 1620.442 - Utilities, contract approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 12
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE FIVE-YEAR INTERDEPARTMENTAL COOPERATIVE AGREEMENT WITH SCHUYLER COUNTY PROBATION DEPARTMENT FOR REFERRALS TO THE MOBILE WORK CREW – SOCIAL SERVICES

WHEREAS, the Schuyler County Department of Social Services (DSS) operates a Mobile Work Crew, and
WHEREAS, the Schuyler County Probation Department oversees probationers who are required to complete community services hours, and

WHEREAS, the probationers at times do not have transportation to work sites, and

WHEREAS, the Mobile Work Crew at times has openings for additional workers and would be able to accommodate the probationers at no charge to the Schuyler County Probation Department.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a five-year Inter-Departmental Cooperative Agreement between the Schuyler County Probation Department and the Schuyler County Social Service Department for referrals to the Mobile Work Crew of probationers required to perform community service, for the term January 1, 2019 through December 31, 2023, at no charge, approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 13
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE CONTRACT WITH CRITICAL SIGNAL TECHNOLOGIES, INC.; GTL, INC. DBA LINK TO LIFE FOR EMERGENCY RESPONSE SYSTEM SERVICES – SOCIAL SERVICES

WHEREAS, the Schuyler County Department of Social Services (DSS) pursuant to Section 367-g of the Social Services Law, and the New York State Department of Social Services Regulations at Section 505.33 of Title 18 NYCRR may authorize personal emergency response services (“PERS”) to be provided to Medical Assistance (“MA”) clients whom Social Services has determined eligible to receive these services, and

WHEREAS, Critical Signal Technologies, Inc.; GTL, Inc. DBA Link to Life can provide these services, and

WHEREAS, reimbursement for the services is available through Medicaid, at a rate of \$50.00 for PERS installation charge, and \$28.00 PERS monthly service charge, and there is no cost to the County, and

WHEREAS, the term of the agreement is January 1, 2019 through December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature is hereby authorized to execute a contract with Critical Signal Technologies, Inc.; GTL, Inc. dba Link to Life for the provision of PERS units at the above rates, for the term of January 1, 2019 through December 31, 2019, contract approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 14
Approved by Committee CHB- Individually
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE APPOINTMENT OF COMMISSIONER OF SOCIAL SERVICES “RAISE THE AGE” COMPLIANCE COALITION JUVENILE COUNTY DETENTION FACILITY LDC REPRESENTATIVE – SOCIAL SERVICES

WHEREAS, eleven counties in New York State have come together to form a Local Development Corporation (LDC) to address “Raise the Age” Specialized Secure Detention challenges mandated by the State of New York, and

WHEREAS, on October 9, 2018 the Schuyler County Legislature passed Resolution 266, Authorizing the Chairman to enter into an LDC agreement with the Cooperating Counties, and

WHEREAS, the signed “Raise the Age” Compliance LDC agreement requires a committee to be formed by the Municipalities, consisting of one representative of each Municipality, to be named by its legislative body, and

WHEREAS, the Commissioner of Social Services has been attending the “Raise the Age” Compliance meetings and is the department head with primary responsibility for the placement of children outside the home.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature appoint Schuyler County Commissioner of Social Services, JoAnn Fratarcangelo to the “Raise the Age” Compliance LDC Committee, and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to the Schuyler County Commissioner of Social Services, Schuyler County Administrator, “Raise the Age” Compliance Coalition and Treahy Consultation Services.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 15
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE FOUR-YEAR CONTRACT WITH AMANDA KING, SPEECH THERAPIST FOR RELATED PRESCHOOL SERVICES - PUBLIC HEALTH

WHEREAS, the Schuyler County Public Health Department is required to provide Preschool services for children, and

WHEREAS, Amanda King, Speech Therapist is willing to provide services for a four -year term at the rate of \$67.00 per half hour individual session, and \$45.00 per group session per child, and

WHEREAS, the contract term is effective December 1, 2018 through June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature is hereby authorized to sign a four-year contract with Amanda King, Speech Therapist, for the provision of Preschool Related Services, effective December 1, 2018 through June 30, 2022, contract approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 16
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRANSPORTATION OF PRESCHOOL CHILDREN WITH DISABILITIES AND EARLY INTERVENTION FROM JULY 1, 2019 THROUGH JUNE 30, 2022 – PUBLIC HEALTH

WHEREAS, Schuyler County must provide transportation to Preschool Children with Disabilities and Early Intervention Programs.

NOW, THEREFORE, BE IT RESOLVED, that Schuyler County Public Health be hereby authorized to advertise for bids for the Transportation of Preschool Children with Disabilities and Early Intervention Programs from July 1, 2019 through June 20, 2022, and

BE IT FURTHER RESOLVED, such bids are to be marked “Sealed Bid” and received by the Clerk of the Legislature at the County Office Building, 105 Ninth Street, Unit 6, Watkins Glen, New York 14891, no later than Thursday, March 14, 2019 at 10:00 a.m. The bids will be opened that same day in the Legislative Office at 10:05 a.m., at which time recommendations for legislative action will be made, acceptance or rejection of bids will be awarded at a later date, the County of Schuyler reserves the right to accept or reject any and all bids.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 17
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE ADVERTISEMENT FOR BIDS FOR WATER LABORATORY TESTING SERVICES FROM JULY 1, 2019 THROUGH JUNE 30, 2021 – PUBLIC HEALTH/WATERSHED

WHEREAS, Schuyler County Watershed Protection Agency offers a menu of water laboratory testing services to the community, and

WHEREAS, the Watershed Protection Agency would like to advertise for sealed bid for these services.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Public Health's Watershed Agency be hereby authorized to advertise for bids for water laboratory testing services from July 1, 2019 through June 20, 2021, and

BE IT FURTHER RESOLVED, such bids are to be marked "Sealed Bid" and received by the Clerk of the Legislature at the County Office Building, 105 Ninth Street, Unit 6, Watkins Glen, New York 14891 no later than Thursday, March 14, 2019 at 10:15 a.m. The bids will be opened that same day in the Legislative Office at 10:20 a.m., at which time recommendations for legislative action will be made, acceptance or rejection of bids will be awarded at a later date, the County of Schuyler reserves the right to accept or reject any and all bids.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 18
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE THE CREATION AND FILLING OF ONE FULL-TIME LICENSED CLINICIAN POSITION – COMMUNITY SERVICES

WHEREAS, the Mental Health Clinic is in need of a full-time Licensed Clinician, and

WHEREAS, it has been identified by the Director of Community Services, in conjunction with the County Administrator and Personnel Office, that the needs of the community can be best served with a Licensed Clinician position, and

WHEREAS, the Director of Community Services is requesting to create one full-time Licensed Clinician position, and

WHEREAS, there is funding in the 2019 budget for this position.

NOW, THEREFORE, BE IT RESOLVED, that the Director of Community Services is hereby authorized to create and fill one full-time Licensed Clinician position, to be placed in Grade 13, at an hourly rate of \$29.45, as set forth in the CSEA Administrative Unit Contract, effective February 11, 2019.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 19
Approved by Committee VAH
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE AMENDING THE 2019 BUDGET – COMMUNITY SERVICES

WHEREAS, there has been a Cost of Living Adjustment (COLA) in the State Aid for 2019 to be passed onto the Arc of Schuyler County, and

WHEREAS, the amount of the increase is \$1,077, from \$48,676 to \$49,753.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to amend the 2019 Community Services budget as follows:

<u>AMOUNT</u>	<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>
+\$1,077	+4322.3490	State Aid
+\$1,077	+4322.0504	COLA for Arc of Schuyler

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 20
Approved by Committee CHB - Individually
Approved by Co. Atty. _____

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE THE CREATION AND FILLING OF ONE FULL-TIME FOOD SERVICE MANAGER POSITION – OFFICE FOR THE AGING

WHEREAS, the Schuyler County Office for the Aging, as a vital part of its mission, operates a nutrition program for adults age 60 and older, and

WHEREAS, the Nutrition Program Standards as written, implemented and monitored by the New York State Office for the Aging, requires that there is an individual on staff who is designated as responsible for the nutrition program oversight and/or operation, and

WHEREAS, the staff designated must be qualified to provide technical assistance as evidenced by knowledge in food handling, production and service and be able to train food production staff, and

WHEREAS, the position of Nutrition Services Coordinator has been vacant since October 2018 which generated a review of the job description as well as required tasks and how they can be accomplished, and

WHEREAS, the Director of the Schuyler County Office for the Aging is recommending changing the job title and is requesting to create and fill one full-time Food Service Manager position, upon approval of the County Administrator, and

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Schuyler County Office for the Aging is hereby authorized to create and fill one full-time Food Service Manager position, at an hourly rate of \$20.91, to be placed in Grade 8, as set forth in the CSEA Administrative Unit Contract, effective immediately.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 21
Approved by Committee MFR
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE TWO-YEAR APPOINTMENTS TO THE SCHUYLER COUNTY PLANNING COMMISSION

WHEREAS, there are several municipal positions vacant on the Schuyler County Planning Commission.

NOW THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature acknowledges the appointment of the following individuals below to the Schuyler County Planning Commission for the term of member of January 1, 2019 through December 31, 2020.

Alicia Janke – Village of Odessa
Sarah Agan – Town of Montour
Alyssa Wixson – Town of Cayuta

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 22
Approved by Committee PCB
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZATION TO DECLARE ITEMS JUNK OR SURPLUS FOR VARIOUS DEPARTMENTS –
PURCHASING

WHEREAS, various departments have items to be declared junk or surplus
NOW, THEREFORE, BE IT RESOLVED, pursuant to County Law Section 215, the Schuyler County
Legislature hereby declares the following assets junk or surplus, and
BE IT FURTHER RESOLVED that the following items are to be bid out, traded, placed in storage for an
auction or disposed of.

JUNK

<u>Asset #</u>	<u>Description</u>	<u>Serial/VIN #</u>	<u>Department</u>
6545	Dell Latitude Laptop (2008)	J70MPH1	Information Technology
6608	OptiPlex 755 Computer (2008)	GZ2PFG1	Information Technology
6779	OptiPlex 760 Computer (2010)	9B70RL1	Information Technology
6697	OptiPlex 760 Computer (2009)	HJ1MLL1	Information Technology

SURPLUS (Clean-Up)

<u>Asset #</u>	<u>Description</u>	<u>Serial/VIN #</u>	<u>Department</u>
3226	HP Printer LaserJet (1998)	JPKH047917	Elections

SURPLUS (To Auction)

<u>Asset #</u>	<u>Description</u>	<u>Serial/VIN #</u>	<u>Department</u>
191	John Deere Mower/Tractor (1988)	JD322W	Highway
5542	Snapper Mower with bag (2004)	41115891	Highway
5843	2005 Ford Taurus Light Tundra	1FAHP53U15A300115	Mental Health
6220	2008 Dodge Durango – Black	1D8HB48N68F121453	Highway

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 23
Approved by Committee PCB
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE ABOLISHING THE EMPLOYEE ASSISTANCE COMMITTEE – HUMAN RESOURCES

WHEREAS, the Employee Assistance Committee was established in 2007 to evaluate services provided by, and utilization of, the newly outsourced Employee Assistance Program (EAP), and

WHEREAS, Schuyler County has had several contracts with EAP providers since 2007, with review of services and usage provided to the Legislature at time of contract renewal, and

WHEREAS, it is the belief of both the Personnel Officer and the County Administrator that the need for an Employee Assistance Committee is no longer needed and the Committee should be abolished.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature hereby authorizes abolishing the Special Committee called the Employee Assistance Committee, effectively immediately.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 24
Approved by Committee PCB
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE AMENDING THE MANAGEMENT/CONFIDENTIAL HANDBOOK – HUMAN RESOURCES

WHEREAS, the Personnel Officer, with the agreement of the County Administrator, has identified the need for clarification with the Sick Leave Bank language (Section II) to limit Sick Leave Bank usage for maternity leave beyond the standard 6-8 weeks, as well as reimbursement to the Sick Leave Bank at time of resignation, and

WHEREAS, Section III Health Insurance needs to state a not to exceed amount with regards to the County's payment of one (1) Medicare Part B monthly premium.

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Legislature hereby authorizes amending the revised Management/Confidential Handbook, on file in the Human Resources Office, effective immediately, said documents to be made available to all management/confidential employees.

SCHUYLER COUNTY MANAGEMENT/CONFIDENTIAL HANDBOOK
SECTION II

Events Not Covered by the Sick Leave Bank

The following events are generally not covered by the leave bank:

- Elective procedures (Unless of medical necessity)
- An illness or injury incurred while committing an illegal act
- Treatment required to avoid incarceration
- Illness or injury resulting from uniformed service
- **Maternity leave beyond 6 or 8 weeks dependent on type of delivery.**
- Other procedures not covered under the health care plan (whether or not the individual is enrolled in that plan).

Repayment

Participating members shall pay back days withdrawn from the bank at half the amount borrowed. Repayment shall commence upon return to employment. Disability insurance reimbursement will reimburse the employee's sick time and the Sick Leave Bank equally as the time was used, if eligible. If approved, telecommuting and remaining on the County payroll for time worked at home, the employee is not eligible for Disability. **In the event a member resigns from County employment while maintaining a due balance to the sick bank, reimbursement to the sick bank will be taken from any final accrual pay out that the employee is entitled to.**

SECTION III

RETIREE HEALTH INSURANCE (RESOLUTION NO. 259-09)

In addition, the Employer will discontinue its practice of paying the Medicare Part B monthly premium for both the employee and spouse, and pay one (1) monthly premium only. In the case of an employee or spouse becoming deceased, the Employer will continue to pay one (1) Medicare Part B monthly premium, **not to exceed \$125.00.**

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 25
Approved by Committee PCB
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE AMENDING THE 2015 THROUGH 2020 AGREEMENT WITH THE GREATER SOUTHERN TIER (GST) BOCES FOR INFORMATION TECHNOLOGY SERVICES – INFORMATION TECHNOLOGY

WHEREAS, the County currently has a five-year agreement with the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES (GST BOCES) to provide Information Technology Services, and

WHEREAS, the County is in need of a phone service upgrade with VeraSMART to manage telephone usage for the term of December 4, 2018 through June 30, 2019, and

WHEREAS, GST BOCES has agreed to supply this service for an additional cost of \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature is hereby authorized to sign an amendment with GST BOCES for the Information Technology Department for a phone service upgrade for the term December 4, 2018 through June 30, 2019, at an additional cost of \$3,000.00 making the overall contract a not to exceed amount of \$322,350.00 for the 2018-2019 payment, funding available in the Information Technology budget account no. 1680.0532, contract approved by the Schuyler County Attorney.

Resolution No.
SCHUYLER COUNTY LEGISLATURE

Regular Meeting
February 11, 2019

Intro. No. 26
Approved by Committee PCB
Approved by Co. Atty. SJG

Motion by _____
Seconded by _____
Vote: ____ Ayes to ____ Noes
Name of Noes _____

RE: AUTHORIZE FIVE-YEAR CONTRACT WITH COTT SYSTEMS FOR RESOLUTION3 LAND RECORDS MANAGEMENT HOSTED SERVICES – COUNTY CLERK

WHEREAS, the County Clerk contracts with Cott Systems for microfilm indexing services, and
WHEREAS, there is a desire to add a cashiering system and a search station for customers to the existing contract that expires December 31, 2018, and to make this a five-year contract.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Legislature be hereby authorized to execute a five-year contract with Cott Systems for the County Clerk's Office for the Resolution3 Land Records Management Hosted Services for the term January 1, 2019 through December 31, 2023, at a monthly lease fee of \$1,025, plus binders/papers service, and microfilm service totally an approximate cost of \$1,325 a month, funding available in the 2019 budget account no. 1410.428-Microfilming, approved by the Schuyler County Attorney.