



SCHUYLER COUNTY CIVIL SERVICE DEPARTMENT

105 Ninth Street Unit 21
Watkins Glen, NY 14891
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Lorry Johnson
Personnel Officer

Schuyler County Job Opening

Cleaner

Part-time 19 hours/week - \$11.00/hr.

Buildings and Grounds Department

VACANCY: At the present time, there is one part-time opening in the Schuyler County Buildings and Grounds Department. This is a non-competitive position—no Civil Service examination is required.

HOW TO APPLY: Submit Civil Service application to Schuyler County Civil Service, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. **Date extended and applications must be received in the Civil Service office by 4:30pm on June 21, 2018.**

RESIDENCY REQUIREMENT: Candidates must have been **legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county** for at least one month immediately preceding the date of application.

JOB DESCRIPTION: This position involves responsibility to perform building cleaning and outside ground maintenance tasks requiring strenuous manual labor and occasional use of heavy equipment. Cleaning tasks are performed according to a well-established procedure while grounds keeping tasks vary with seasonal activities. The work is performed under the supervision of a Custodian, Senior Cleaner or other supervisor depending on the staffing pattern in the building where the position is assigned. Does related work as required.

MINIMUM QUALIFICATIONS: Applicants must possess a valid New York State Driver's license to operate a motor vehicle or otherwise demonstrate the ability to meet the transportation needs of the job.

BACKGROUND INVESTIGATION: Candidates may be required to pass a pre-employment drug test and/or undergo a State and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to pass the pre-employment drug test or to meet the standards for the background investigation may result in disqualification.

Applications and announcements are available at www.schuylercounty.us or the
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