



Village of Watkins Glen
303 N. Franklin Street
Watkins Glen, NY 14891
607-535-2736

Job Opening
Temporary Seasonal - Laborer
Village of Watkins Glen

LAST DATE TO FILE: April 3, 2020 by 4:30 pm **SALARY:** \$12.00/hr.

HOW TO APPLY: Interested candidates must submit an original Civil Service “Application for Employment and/or Examination” to **Schuyler County Civil Service office**, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. **Faxed or emailed applications will not be accepted.**

VACANCY: The Village of Watkins Glen is accepting applications for several temporary Laborer (Office & Maintenance) Positions in our Parks and Streets/Cemetery Departments. Must be available to work weekends. This is a non-competitive title; therefore, no Civil Service examination is required.

RESIDENCY REQUIREMENT: Candidates must have been legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county for at least one month immediately preceding the date of application

DISTINGUISHING FEATURES OF THE CLASS: This is routine unskilled manual work requiring physical endurance and a willingness to perform arduous and repetitive tasks. Laborers usually work under continuing supervision, or their activities are subject to frequent inspection. The duties are generally associated with the maintenance and repair of roads, streets, water and sewer lines, municipal buildings and/or park and recreation areas. Does related work as required.

TYPICAL WORK ACTIVITIES: Rakes, tamps and shovels cold patch and asphalt; Loads and unloads trucks; Operates air compressor, jackhammer, concrete mixer, pumps, rollers and crushers; Cleans streets, park areas, culverts and basins using hand and power tools; Charges mixing machines with cement, sand and stone; Shovels and removes snow and ice from streets, sidewalks, parks and recreational areas; Cleans sewers and catch basins; Cuts grass, trims shrubs, rakes leaves, cuts brush, spades flower beds

using hand and power tools; Performs unskilled work in connection with the painting and maintenance of signs, bridges, buildings and equipment; Spreads sand on streets and roads for ice control; Assists in the installation and maintenance of traffic signs and markings; Washes walls and windows and performs a variety of building cleaning work; Assists in installing water and sewer lines, hydrants, gate valves and fire lines; Assists in the location and repair of water leaks; Moves furniture and equipment; Assists in the maintenance or construction of streets, water lines, or drainage and sewage systems by digging and backfilling trenches, and spreading asphalt, sand and gravel; Uses hand tools such as shovels, forks and rakes in grounds maintenance and beautification work; Assists in erecting or assembling snow fences, barricades, picnic tables and related recreation equipment; May operate power driven tools and equipment such as saws, compressors, drills, mixers, pumps and mowers.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Ability to perform routine and repetitive unskilled manual tasks; Ability to use hand and power tools; Ability to follow instructions; Ability to lift heavy weights; Willingness to work under all weather conditions; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None

Applications and announcements are available at www.schuylercounty.us or the Schuylers County Civil Service Office 105 Ninth St., Unit 21, Watkins Glen, NY 14891

Date Issued: March 12, 2020