



VOLUNTEER WITH US!

**Help adults age 60+
& their caregivers in
Schuyler County!**

CALL 607-535-7108



*Schuyler County
Office for the Aging*

323 Owego St., Suite 7, Montour Falls, NY 14865

Help Schuyler County adults age 60+

Dear Potential Volunteer,

Thank you for your interest in serving your community through Schuyler County's Office for the Aging's volunteer opportunities. Please look through the enclosed materials carefully and complete all of the paperwork.

If you have any questions or need assistance in completing the forms, do not hesitate to contact our office at the phone number listed below. Someone will be happy to assist you.

Once all completed paperwork is received, it will be reviewed. If needed based on assignment, a background check will be conducted. Reference checks will also be completed. You will then be notified with a decision, and if we have a position that you desire and that is a good fit for you. We will then set up training/orientation.

Thank you again for your interest. We look forward to hearing from you and working with you.

Sincerely,

Kim Pound

Volunteer Coordinator

kpound@co.schuyler.ny.us

607-535-7108



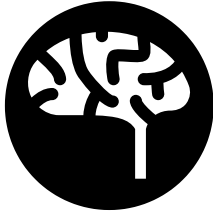
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BENEFITS OF VOLUNTEERING



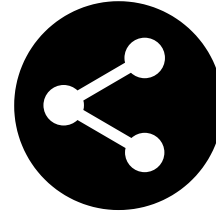
MIND



- Improve your mood
- Reduce stress & anxiety
- Combat depression



SOCIALIZATION



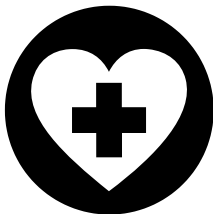
- Create new connections & friends
- Develop emotional stability
- Combat loneliness/isolation



VOLUNTEER
BENEFITS



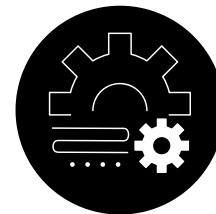
BODY



- Stay active
- Reduce risk of high blood pressure & heart disease
- Live longer



CAREER



- Build confidence
- Develop skills
- Build your resume



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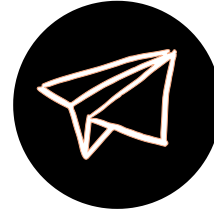
Volunteer Journey

Step 1



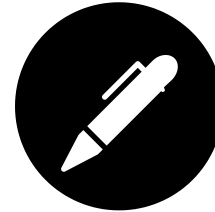
Initial contact
phone or email

Step 2



Volunteer Coordinator
mail or email
volunteer application

Step 3



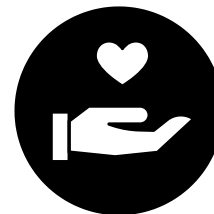
Complete application
and mail or email back

Step 4



Volunteer Coordinator
reviews/approves
application

Step 5



Match a volunteer
with a client



Schuyler County
Office for the Aging

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Volunteer FAQs

WHERE DO I PICK UP MY FACE MASK, GLOVES & HAND SANITIZER?

Please call 607-535-7108 to request masks, gloves and refillable hand sanitizer bottles & refills and we will prepare it for you, marked with your name to pick up from the deputies at the front desk in the Human Services Building located at 323 Owego St., Montour Falls.

HOW DO I KEEP TRACK OF MY MILEAGE TO BE REIMBURSED?

OFA will provide a mileage sheet with instructions for completion and submission available at the Human Services building or via email.

WHEN DO I START TRAINING?

Once OFA receives your completed volunteer application, they will review it and an OFA staff member will reach out to you when we have an open position and set up training.

DO I NEED TO REPORT EACH TIME I WORK WITH A CLIENT?

Yes, the volunteer should call Schuyler County Office for the Aging at 607-535-7108 or send us an email to let us know each time you shop for a client.

WHAT DO I NEED TO DOCUMENT?

Volunteers should contact Schuyler County Office for the Aging with any questions, issues or concerns with clients. For example: if the client is not complying with social distancing; client calls volunteer with other requests or at inappropriate times; client tried to pay the volunteer, etc.

WHAT IF A CLIENT OFFERS ME MONEY?

The volunteer should NOT accept any money from any client. Please notify Schuyler County Office for the Aging if this is an issue.

SHOULD THE CLIENT CALL ME DIRECTLY GOING FORWARD?

Once the volunteer and client have connected and completed one transaction, together they determine how they would like to coordinate going forward. It is left up to the two involved parties to schedule in a way that works for them. As a reminder, the volunteer emails or calls Schuyler County OFA after each medication pickup/delivery event to report it. OFA must record this data to report the collated numbers to the state.

HOW MANY HOURS DO I NEED TO VOLUNTEER?

We can set up a volunteer schedule that works with yours. Whether that be once a week, once a month or as needed, just mention your preferences when you connect with your local program.

WHAT IF I NEED TO RESCHEDULE?

Please immediately let your client and an OFA staff member know if you need to reschedule an appointment so we can make arrangements to substitute help if needed..



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