

WATKINS GLEN CENTRAL SCHOOL DISTRICT

303 12th Street
Watkins Glen, NY 14891

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Superintendent of Schools
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GAYLE L. SEDLACK
Interim Business
Manager
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NOTICE OF VACANCY

January 2022

POSITION: 1 Full-time Maintenance Mechanic's Helper

SALARY: \$15.19/hour + plus \$.45 shift differential, school year, if applicable

STARTING: As soon as possible

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma and some familiarity/experience in maintenance and repair of mechanical, plumbing, electrical, grounds maintenance, carpentry, and concrete/masonry. Must also be able to operate district owned vehicles.

DESCRIPTION OF DUTIES:

Assists Maintenance Mechanics in installation, inspection, maintenance, and repair of plumbing, electrical, heating, air conditioning, lighting, alarms and other building systems using hands and power tools.

Assists Maintenance Mechanics in performing a variety of carpentry tasks.

Assists in preparing and painting interior and exterior surfaces.

Assists in performing concrete and masonry work.

Assists in inspection of roofs for leaks, damages, and in making repairs.

Assists with grounds maintenance including landscaping, driveway sealing and snow removal using motorized equipment and handheld equipment.

May drive a truck/vehicles/equipment for pick up, delivery, unloading of supplies/materials/equipment.

This is a Pending Jurisdictional Classification Civil Service Position. The person selected may need to take a Civil Service exam at a later date and be reachable on the list to gain permanency in the position. Interested candidates should respond to Schuyler County Civil Service Office. NYSED Fingerprinting Required.