



Village of Watkins Glen

303 N. Franklin Street
Watkins Glen, NY 14891
607-535-2736

Job Opening
Summer Recreation Program
Summer Student Aide
Village of Watkins Glen

LAST DATE TO FILE: Applications accepted until positions are filled.

SALARY: \$15.00/hr.

VACANCY: The Village of Watkins Glen is accepting applications for seasonal Summer Student Aides in our Parks Department for our Summer Recreation Program.

HOW TO APPLY: Interested candidates must submit an original Civil Service “Application for Employment and/or Examination” to Schuyler County Civil Service office, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. For convenience you can continue to mail, email, fax or use the drop box for application submission, or you can visit the office directly.

RESIDENCY REQUIREMENT: Candidates must have been legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county for at least one month immediately preceding the date of application.

DISTINGUISHING FEATURES OF THE CLASS: Assisting instructors and supervisors in summer activities that foster a safe, fun, educational and bonding experience between adolescents and their peers.

TYPICAL WORK ACTIVITIES: Camp set up/clean up, assisting instructors and students with projects, helping students at breaks and lunchtimes, promoting a fun environment daily. General office tasks such as answering phones, photocopying, and other miscellaneous tasks.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: None.

MINIMUM QUALIFICATIONS: Must be currently enrolled in High School or College

Applications and announcements are available at www.schuylercounty.us or the Schuyler County Civil Service Office 105 Ninth St., Unit 21, Watkins Glen, NY 14891

Date Issued: February 24, 2023