



## SCHUYLER COUNTY CIVIL SERVICE DEPARTMENT

105 Ninth Street, Unit 21  
Watkins Glen, NY 14891  
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Lorry Johnson  
Personnel Officer

Open to the Public  
**POSITION VACANCY**  
**Senior Clinician**

Schuyler County Community Services

**LAST DATE TO FILE: Applications accepted until position is filled.**

**SALARY: \$36.23 per hour** with excellent benefit package ranging in value from \$16,558 - \$36,053 which includes: NYS Retirement; Health Insurance; option for Deferred Compensation, paid sick, personal, holiday, and vacation time. For full details on benefits the CSEA Admin Unit contract can be found at <http://www.schuylercounty.us/DocumentCenter/View/566/CSEA-Local1000-Admin-Unit-1-1-2020-to-12-31-2025?bidId=>

**VACANCY:** At the present time there is one full time vacancy in this title in the Schuyler County Community Services Department. This appointment will be considered a provisional appointment, and the person hired will need to take a Civil Service test at a later date, and be reachable on the list to gain permanency in the position.

**JOB DESCRIPTION:** The work involves responsibility for delivering an advanced level of services to clients of the County Mental Health Clinic. The incumbent utilizes a variety of therapeutic methods in helping individuals to achieve more satisfying lives in their social tasks, family relationships, and group undertakings, with a primary focus on psycho-social factors in planning and implementing clinical interventions. The employee is expected to function with a high degree of clinical independence and provide clinical direction and consultation with lower level professional staff. The work is performed under the general supervision of the Clinic Director. Clinical supervision is exercised over Staff Social Workers, Mental Health Therapists, and other lower level mental health professionals. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Provides supervision, direction, instruction, constructive feedback and counsel to subordinate mental health professionals on the interdisciplinary treatment teams;  
Communicates and supports the Community Service Department's organizational vision, set of values, mission, beliefs, and strategic plan to all staff;  
Participates in clinic planning related to the goals, objectives and policies related to mental health programs;  
Determines appropriate treatment modality and develops appropriate treatment plans with the patient;  
Participates in or reviews the screening, admission/non-admission, treatment and discharge of each client;  
Directs regular staffing conference involving presentation of new cases, the formulation or revision of treatment plans, and when needed case transfers;  
Provides psychotherapy to individuals, couples, families and groups using various therapeutic treatment modalities;  
Emphasize collaboration and engagement with patients, families and the community;  
Conducts individual case consultations with other professional staff and provides advice and guidance on patient treatment and reviews case records;  
Makes necessary collateral contact with employers, schools, relatives, friends, physicians, hospitals and service providers;

Maintains liason with other community agencies and resources and coordinates the provision of supportive services to patients;  
Provides appropriate intervention and/or direction in crisis situations;  
Regularly reviews productivity, ensuring minimal number of sessions occur for optimized billing;  
Prepares and maintains various records and reports including social assessments, treatment plans, case progress notes, treatment and discharge summaries letters and referrals;  
Monitor medical record documentation to ensure it is complete, accurate and done within UR standard timelines, following county and state guidelines.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of the principles, practices, procedures and methods of social work and of the social factors affecting disease and disability;  
Thorough knowledge of social work treatment modalities and problem solving techniques used to assist individuals to achieve more satisfying lives;  
Thorough knowledge of community services and resources which are available to assist in the treatment of the mentally ill;  
Ability to supervise the work of others in clinical matters;  
Ability to make a psycho-social assessments and develop a therapeutic relationship with patients;  
Ability to communicate effectively both orally and in writing;  
Ability to establish and maintain good working relationships with others;  
Ability to analyze and evaluate reports of staff workers and make sound decisions;  
Ability to prepare records and reports;  
Empathy with others;  
Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

- Possession of a Master's Degree in Social Work, Psychology, Nursing, Health Care Administration, or related degree; **and**
- Three years of paid experience in providing supervision to clinicians and/or Care Managers providing direct services to individuals with Serious Mental Illness (SMI)/Serious Emotional Disturbances (SED).

\*\*Licensed professionals in one of the qualifying education fields may substitute their licensure for one year of supervisory experience **and** two years of experience in: providing direct services to people with Serious Mental Illness, developmental disabilities, or substance use disorders **OR** in linking individuals with Serious Mental Illness, developmental disabilities, or substance use disorders to a broad range of services essential to successful living in a community setting (e.g. medical, psychiatric, social, educational, legal, housing and financial services).

Note: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

Applications and announcements are available at [www.schuylercounty.us](http://www.schuylercounty.us)  
or the Schuyler County Civil Service Office,  
105 Ninth St., Unit 21, Watkins Glen, NY 14891 (607) 535-8190

**Date Issued: September 28, 2023**